

Motor Accident Check List

If you should be involved in an accident, report the accident to the nearest police station as soon as possible or at least within 24 hours.

You should make note of /obtain the following information:

- ✓ Date and time of accident
- ✓ Location: (eg Waterloo Road in the vicinity of Canadian Embassy)
- ✓ Names of All Parties involved (including pedestrians/cyclists)
- ✓ Name(s) of owner(s) of other vehicle(s) involved in accident
- ✓ Name(s) of driver(s) of other vehicle(s) if different from the owner
- ✓ Vehicle details of other vehicle(s) involved in the accident
 - Year of Make, Type, Model and Registration Number
- ✓ Extent of Damage sustained by other vehicle(s)
- ✓ Number of passengers in each vehicle
- ✓ Nature of injuries (if any) and to whom
- ✓ Information of Witnesses on the scene – Names, Contact Numbers
- ✓ Name(s) /Number(s) of Police Officers – on scene and at the Police Station
- ✓ Insurer(s) of the other vehicle(s) and Policy Number(s)
 - This information can be taken from the Certificate of Insurance or Cover Note
- ✓ Driver's Licence Number(s) of the Driver(s) of the other vehicle(s)

⇒ Take photographs of the scene of the accident if possible

⇒ Proceed to the nearest police station if you should feel unsafe at the scene of an accident

⇒ Do not admit liability at the scene of an accident as this may prejudice the position of your Insurers. [Leave the determination of liability to the experts. If you believe you were at fault, indicate this in your report to your own Insurer].